

ELITE PEN RECORDER / Helpful user tips

NOTE: You can either PLAYBACK your messages on your computer or by using the included headphones connected directly to your Pen Recorder (we always suggest using the headphones for the best sound quality). Use the steps below in addition to the instructions included with your Pen Recorder. * **You must record legally** within your local, state, and federal laws; The Geek Factor, LLC., will NOT be held responsible for your misuse or violation of applicable recording laws. When in doubt about the legality of your intended recording scenario, seek the advice of an attorney BEFORE you begin to record.

(For the steps below, please refer to the image at the bottom right corner of this page.)

Recording: From the complete OFF state.

- 1) Turn the pen ON by pressing IN the button until the red light illuminates. (2-3 SECONDS)
- 2) Press the switch/button DOWN (towards the ink end) until the red light begins to flash – then let go of the switch. **NOTE:** Pressing the button “IN” and pressing the button “DOWN” are two totally different movements and commands – see the diagram below.
- 3) When the red light disappears....you are recording. That’s all there is to it.
- 4) To STOP and save the recording – press the button IN and quickly release it one time. The red light reappears and your file is saved.

Playback:

- 1) You can plug your pen into your PC and listen to your files that way. ALWAYS use the head phones for the best sound quality, and listening directly from the pen gives you the utmost best sound quality.
- 2) To listen from the pen recorder, connect your headphones to the pen, and with the red light illuminating steady, press and release DOWN quickly. The yellow/green light will illuminate and your message will begin to play.

>>> Read the enclosed instructions for VOLUME increase/decrease, FILE CHANGING, and other functions of your new Elite Pen Recorder.

Reset Button: Use the end of a paperclip to gently press through the tiny hole just above the USB connection. You can actually feel the button press down and then release as you lift the paperclip back up. **NOTE:** You will only need to use the RESET button if the pen is not acting normally due to an abrupt disconnection from your computer or the battery power. The RESET button brings the pen back to its original out of the box internal condition.

We really do not have many questions about the Elite Pen Recorder’s operation because it is so easy to use. So we ask that you please take the time to look at the instructions – they are very accurate. After a few uses, you will be able to operate your pen recorder with using the instructions at all.

Live Safe, and we hope to serve you again soon.

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