

## User Tips for our Digi-Tel Phone and Voice Recorders



\* **Extremely Important:** Do not record anything, or anyone, if you are not within your **legal** capacity of local, state, or federal regulation.

The User's Manual will answer all of your questions for basic recorder usage and set-up; **below, are more in depth hints, tips, and suggestions for use when recording:**

**MENU NOTE:** Please take the time to get familiar with the MENU options and the SUBMENU options. Once in the MENU, simply press and release the BLUE button one time to access a feature. Pressing and HOLDING the BLUE button will always get you back to the main MENU screen. The SETTINGS Menu options allow you to SET THE TIME AND DATE (great for evidence), change the power OFF time, turn the SPEAKER on or off, change the language, and many more other options to custom tailor your recorder to the settings you need most.



**Open area, or room, recording:** *(not telephone recording)*

A) The recorder is designed to record constantly when in the normal mode. Generally, in the HP mode, if you can clearly hear a sound – the recorder will also hear the sound and record it accordingly. Some sounds, though you can hear them, are not loud enough to trigger the Voice Activated Mode (VOR). Therefore, we suggest that you use the ALWAYS ON mode when openly recording at home, office, on a phone, or in an open public place.

B) In an open room recording application, the Voice Activated Mode may be used when sounds are loud and clear. However, as the recorder listens for a sound, to begin recording, there is 1-2 second delay from the time that it hears the sound until the time that it begins to record. This may cause the first few syllables of each sentence to be “garbled” or missed entirely. Therefore, we always advise our customers to use the ALWAYS ON mode whenever you really need to capture every sound that is made or every word that is said.

C) The external microphone is included with each purchase. It is a long thin cord/cable with a tiny black microphone on the end of it; the other end connects to the recorder. Absolutely no sound quality is lost when using the external microphone. When used in covert applications, it allows you to completely hide the recorder, and then route the external microphone to where it will pick up the best sound. There is a clip on the mic end that allows you to attach it to clothing or objects as needed.

D) Our recorders will pick up sounds through most thin clothing (i.e., a shirt or sweatshirt pocket). They have built-in speakers that allow you to listen to your recordings immediately – without downloading them to your computer.

E) When your recorder is FULL – it will let you know. You will need to either delete unwanted messages, or download (save) them onto your computer and then delete them from the recorder. High, or frequent volume adjustments, and frequent forwarding or rewinding your recorded messages will decrease the length total of recording time available by draining the battery accordingly.

F) Our Digital Recorders are completely quiet when turning ON, turning OFF, and during recording; there are no beeps, clicks, or unwanted noise to alert someone that a recording is taking place while you are recording.

**Telephone Recording:** Our recorders are perfect for recording phone conversations on standard analog phone lines (this includes normal analog corded or cordless phones). They will not record cell phones or digital phones (i.e., massive 25 line office phones with separate extensions). When properly connected to any portion of your existing phone line, telephone, or wall jack – it will record all conversations (incoming/outgoing) on any phone in your home or office that uses that same phone number. They do not record multi-line phone systems, they can only record one phone number at a time, and they cannot record VOIP or phones that are directly connected to your computer.

Static noise on your phone line caused by a poor set-up, radio frequency interference, or a device such as TIVO or DSL connections will degrade your recording quality. A simple electronic store such as your local “Radio Shack™” will sell an inexpensive “phone line noise filter” to allow you to record with the utmost clarity. Some sounds that come through your phone line, though you can hear them, are not loud enough to trigger the Voice Activated Mode (VOR). Therefore, we suggest that you use the ALWAYS ON mode anytime the quality or volume of your phone call is in question.

**Telephone recording set-up:** Follow these simple directions and the diagram on Page 8 of your User’s Manual. Remember, you can connect the phone adapter anywhere along a phone line, to an existing telephone, or a wall jack that uses the same phone number that you are trying to record; you are not limited to just the set-up shown.

1) With fresh batteries, and all cables connected – turn the recorder ON.

2) **To select the Voice Activated Recording (VOR) Mode** – Use the mode button to select the (SETTINGS) → (REC TYPE) → (VOICE REC). Then, EXIT out of the SETTINGS menu and go to the RECORD mode on the main menu. Press and release the blue button to enter the RECORD MODE. Once you see the main recording page, then QUICKLY PRESS AND RELEASE THE BLUE BUTTON AGAIN. You will see different options to choose from: Select (REC TYPE) → either (SP VOR) or (LP VOR).

3) Adjust the volume to the lowest level if you are trying to secretly record. *By doing this, should the recorder accidentally turn ON (assuming it is in your pocket or purse), it will not make a sound.*

4) Press the RECORD button and the tiny microphone will show on the display as the timer increases in seconds, then minutes, etc.

5) If you are not recording in the Voice Activated Mode, then the recorder will continue to record until (A) it is stopped manually, (B) the memory is FULL, or (C) the batteries have drained completely.

\* These recorders are so easy to use, that you literally can connect them to your phone line, select the VOR mode, press the RECORD button, and then walk away - they will begin recording when a call comes in, and then stop recording shortly after a call ends. **NOTE:** The recorder will remain ON at all times while in the VOR mode, but it will only record when it hears a sound.

That’s it! You should be recording without a problem and using your recorder will quickly become second nature!



Please know that the image above is merely a sample of how our recorders can be connected to a phone line. They can also be connected to a vacant wall jack, to a plastic splitter that is placed anywhere along the phone line, off the back of your personal computer’s modem phone line, or basically anywhere along your existing phone line set-up if the correct splitter/coupling is used to accommodate the connection.

If static occurs on your phone line as a result of your specific set-up, then an inexpensive “phone line filter” can be purchased from most electronic accessory stores.

**VOR SPECIFIC TIPS: (VOR PHONE SET-UP IS ON THE PREVIOUS PAGE)**

- 1) Make sure you have fresh batteries - or at least good power left in your batteries.
- 2) Power ON the recorder, and select the SETTINGS icon from the Main Menu.
- 3) Once in the SETTINGS mode – select REC Type – Then select VOICE REC.
- 4) Then, go back into the Main Menu and select the RECORD icon.
- 3) Once in the RECORD mode – Press the BLUE button and release it (quickly).

You'll now see the choices that allow you to RECORD IN THE VOR MODE.

➔ FIRST CHOOSE “REC TYPE” THEN CHOOSE EITHER SP OR LP VOR MODES.

**NOTE:** When you have selected HQ as the mode of recording – then you will see the 64K, 192K or 384K modes of recording (which are your high quality modes you can choose from). The HP mode decreases the total amount of recording time available because the recording quality (and the file sizes) increase substantially.

**➔ IMPORTANT VOR TIPS FOR ROOM AND PHONE RECORDING ←**

If you find that the SP mode of VOS recording does not QUIT recording, then please switch to the LP mode for your recordings. The SP mode is very sensitive and can actually hear the electricity running through your phone line at times. After you've set it to the VOS mode - you must press the RECORD button to begin the process; the recorder will stay ON at all times, but it will only record when it hears a sound on the line or an incoming call.

If you're recording on your phone line, the recorder may be picking up static from your line and therefore never goes into the "pause" portion of the voice activated mode. An inexpensive phone line filter from your local electronics store can quiet the "digital static" on your phone line and allow the recorder to do its job.

If you're recording in an open room condition, then please know that even your own "breathing" near the recorder will keep it from going into the voice activated "pause" mode. You can test it by recording in the voice activated mode and putting your thumb or finger over the microphone hole....then - keep extremely quiet and do not move - it should go into the pause mode and the "VOS" symbol should flash.